

Terms and conditions of participation in the masterclasses 2019



Please read through the following terms and conditions carefully before filling out your application. These are intended to ensure the application procedure is followed correctly and to aid the administrative process.

1. APPLICATION

When calculating the fees (different booking periods), the **date of receipt of all documents** is decisive. Please ensure that the following requirements are included in your application.

- Completed application form
- Links to videos or recordings
- A photo for the festival pass
- Appropriate application fee

Please note: Without decent quality recordings (videos) it is difficult for the professors to determine which candidates to admit to the masterclasses. You are welcome to provide links to uploaded videos via YouTube. Privacy settings can be used so that these are not available for general viewing („not listet“ – don't use „private“, because then we cannot see the videos).

2.1 DEADLINES AND DATES MASTERCLASSES & JAZZ-MASTERCLASS

Booking period 1 (April 1st – May 1st 2019):	€295
Booking period 2 (May 2nd – June 1st 2019):	€325
Booking period 3 (June 2nd – July 1st 2019):	€355
Course fee individual lessons:	€280
Course fee ensemble lessons (Stephan Braun):	€380

Confirmation of active participation will be announced by the 1st of August 2019 per email.

Payment of the course fee (active participants) should be received in full by 30th of August 2019 at the very latest.

The application fee guarantees participation on a passive basis. Should you no longer wish to participate in the master classes the application fee **will be refunded minus a €75 administration charge**.

2.2 DEADLINES AND DATES AUDITION TRAINING

Booking period 1 (April 1st – May 1st 2019):	€310
Booking period 2 (May 2nd – June 1st 2019):	€340
Booking period 3 (June 2nd – July 1st 2019):	€370

After paying the course fee participation in the audition training is guaranteed.

3.1 REFUNDS WHEN CANCELLING PARTICIPATION OF THE MASTERCLASSES

- All cancellations made before the application deadline (1st July 2019): Application fee less €75 administration charge.
- All cancellations made after the announcement of active participants (1st August 2019): Application fee less €100 administration charge.
- After the 15th September 2019 no refunds will be made on the application fee (€295, €325, €355).
- Cancellations made after the 1st October 2019 forfeit the possibility of a refund on the course fee.

3.2 REFUNDS WHEN CANCELLING PARTICIPATION OF AUDITION TRAINING

- Cancellations made until 1st July 2019: Application fee less €30 administration charge.
- Cancellations made until 1st August 2019: Application fee less €100 administration charge.
- After the 15th September 2019: The reimbursement of the course fee is only possible if the lecturer has selected a replacement (less 50 € administration charge).

4.1 THE COURSE FEE ENTITLES ACTIVE PARTICIPANTS OF THE MASTERCLASSES AND JAZZ-MASTERCLASS TO THE FOLLOWING

- 3 hours of lessons with piano accompaniment.
- Daily lunch provided in the Mensa.
- Access to listen to all master classes given during the course of the academy.
- Access to all concerts given throughout the duration of the festival.
- Accommodation provided by host families for the duration of the academy.

4.2 THE COURSE FEE ENTITLES ACTIVE PARTICIPANTS OF THE AUDITION TRAINING TO THE FOLLOWING

- **3 hours** individual lessons and audition with Jakob Spahn

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- only 4 participants per course
- piano accompaniment throughout the whole course
- Access to all concerts given throughout the duration of the booked course
- Access to listen to all master classes given during the course of the academy
- Daily lunch provided in the Mensa.
- Private accommodation free of charge throughout the duration of the booked course (Audition training 1: 27.10. – 30.10. | Audition training 2: 30.10. – 2.11. 2019)

5.1 MANDATORY PARTICIPATION MASTERCLASSES & JAZZ-MASTERCLASS

All active participants are obliged to be present for the entire duration of the festival.

Arrival: 26.10.2019 | Departure: 3.11.2019

Late arrival or early departure is possible only in exceptional cases and in consultation with the student office.

5.2 MANDATORY PARTICIPATION AUDITION TRAINING

The active participants must be present at the course days of the respective course.

The courses start on the first day of the course in the morning.

Course data Course 1: 28. - 30.10.2019

Course data Course 2: 31.10 - 2.11.2019

Late arrival or early departure is possible only in exceptional cases and in consultation with the student office.

6. TIMETABLES

The timetables are carefully designed in order to provide each student with the best possible opportunities.

These timetables are binding. Alterations will only be made in exceptional circumstances and with the festival administration's approval.

All students must submit their repertoire for each lesson.

7. PRACTICE FACILITIES

Ample practice rooms will be provided.

Please bear the following rules in mind:

- Please bring your own spike-holders to the academy.
- It is not permitted to practice without the use of a spike-holder and carpet, where provided.
- It is also possible to practice in the teaching rooms until 1 hour before concert begins. All buildings will close at that time.
- The festival will accept no responsibility for instruments or private property left overnight in festival buildings.
- In the interest of all students we kindly remind participants that it is not permitted to block off rooms for long periods of private practice.

8. MEALS IN THE MENSA

Lunch will be provided in the Mensa upon presentation of the festival pass. A vegetarian menu will be provided. Drinks and additional snacks are not included and must be paid for separately.

Lunch is served from 12.00 -13.30

Kiosk: The kiosk is open from 8:30 am to 7:00 pm and offers snacks and drinks.

9. ACADEMY CONCERT (MASTERCLASSES & JAZZ-MASTERCLASS)

Professors will select students from their classes to perform in the chamber music concert as part of the festival. Active participation does not automatically entitle students to perform in this concert.

10. FINAL CONCERT (ONLY STUDENTS OF THE MASTERCLASSES)

The final concert provides the best students from the academy with the chance to perform a solo-concerto with a professional orchestra. The selection for this performance will be made by professors based upon the quality of the submitted recordings.

11. ACCOMMODATION WITH HOST FAMILIES

We offer all active participants the possibility of staying with host families free of charge. Of course, this is not a mandatory requirement and upon request we are happy to help you find a hotel nearby (not included in the course fee) should you prefer.

Host families open up their homes primarily because they seek to support the international culture and the character of the Academy. We would like to remind all participants to value this generosity.

Please note however, that host families are under no obligation to provide transport, meals or other additional subsistence.

Rules regarding accommodation with host families:

- It is not permitted to invite personal guests to stay with your host family. Any requests in this regard must be made through the festival office.
- You are expected to respect the house rules of the host family.
- Visits made by students to another host-family residence require the expressed permission of the respective host family. It is forbidden to spend the night with other students at host-family residences.

12. EXPULSION FROM THE ACADEMY

All participants should endeavour to promote the atmosphere of the festival and make it a special experience for both artists and concert-goers alike. There has not been a single expulsion from the academy in 10 festival years and we really want it to stay that way.

Behaviour that could lead to expulsion from the academy includes:

- Complaints made by host families, including the refusal of a host family to accommodate a student further.
- Underage alcohol consumption on festival property.
- Theft.
- Damage to floors caused by the cello spike.
- Spending the night with other students at host-family residences.

In the event of expulsion from the academy, the course fee will not be refunded and the participant's return journey will be made at his or her own expense.

13. INTELLECTUAL PROPERTY COPYRIGHT

The Cello Academy Rutesheim will photograph participants and make audio and video recordings throughout the duration of the festival.

By taking part in the festival, participants agree to the publication of all such recordings and photos and relinquish their copyright to the ownership of "Cello Akademie Rutesheim e.V" for promotional purposes, including but not limited to Flyers, Postcards, Website, Posters etc.

14. REQUESTS, COMPLAINTS OR SUGGESTIONS

In the event of any problems arising during the festival, we kindly ask you to report these to the festival office.

15. LEGAL DISCLAIMER

In the event of any dispute of these terms and conditions the original German version is binding.